

Permission for Extension to Complete a Graduate Program

Graduate coursework must be completed within a six year time limit which begins from the date of the first course applied toward the M.A. degree or certification. Students who wish to have coursework that falls beyond these parameters must submit this completed form along with a type-written narrative. The narrative must outline the reason for the delay in completing the degree or a rationale for why courses taken more than six years prior to the anticipated graduation date should be accepted.

Name _____ Student ID# _____

Program _____ Semester _____

Preferred Contact Phone # _____ Kean Email _____

Date of first course in program _____ Credits completed _____ GPA _____ Comp Exam _____

Anticipated Date of Graduation or Program Completion _____

Program Coordinator Name _____

Program Coordinator Recommendation: _____ Approved _____ Denied _____ Approved with the following conditions:

Program Coordinator Signature _____

For office use only: _____ Approved _____ Denied _____ Approved with the following conditions: