STUDENT INFORMATION SHEET FOR PROQUEST DIGITAL THESIS

For Students who have completed ID 5800, ID 5801, PSY 5920 (Thesis), or SOC 5302(Thesis), PED 5114.

- Bring the Thesis cover sheet with your advisor(s) signature(s) to Office of the Registrar, Administration Building, 1st floor.
- 2. The Office of the Registrar makes a copy of the signed cover sheet and gives the original back to you.
- 3. Submit the thesis at the following website: *dissertations.umi.com/kean*
- 4. The Office of the Registrar verifies that you received a grade for the thesis, uploaded it correctly, and submitted your signed cover sheet.
- 5. When everything is completed, the Office of the Registrar submits your thesis to ProQuest.
- 6. You may look at the thesis after it is completed and submitted to ProQuest at the following website: www.lib.umi.com/dissertations